Migration No. \_\_\_\_\_\_(For Office Use Only)



Note:

# UNIVERSITY OF EDUCATION, LAHORE

# **REGISTRAR OFFICE**

College Road, Township, Lahore (Tel: 042-99262207)

# APPLICATION FORM FOR MIGRATION FROM ONE INSTITUTE TO ANOTHER

Please read the Rules & Regulations mentioned overleaf carefully before filling the form. Provide the relevant information at the specified

	place and attach the requisite of	ocuments. Incomplete	TOTTI WIII DE TEJECO	-u		
1.	Program:			2.	Session:	
3.	Morning/Afternoon/Evening:			4.	Current Semester / Year:	
5.	UE Registration No:					
6.	Name of Candidate: (IN BLOCK LETTERS)					Paste & Stapple Photograph here
7.	Father's Name: (IN BLOCK LETTERS)					
8.	CNIC No:		AU			
9.	Date of Birth: (DD/MM/YYYY)				10. Gender:	
11.	Phone # (with Code):				12. Mobile #:	
13.	Present Address (For Correspon	ndence):				
				M	14. E-mail:	
15.	Institute Name where studying			K /	16. Merit Marks:	
17.	Date of joining Institute where	studying:		U/U	<u>LLL</u>	
18.	Institute Name where Migratio	n is sought:			19. Last Merit Mai	rks:
20.	Reason for Migration:	7			Q-	
21.	Fee Information	13.				
21.	Fee Information  Bank Challan/Demand Draft a	# Date	Amount		Name of Bank	Branch
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## **RULES & REGULATIONS / INSTRUCTIONS RELATED TO MIGRATION**

#### A) Migration Regulations mentioned in the Admission Regulations, UE Lahore

- 1) Migration may be allowed by the Vice Chancellor on the recommendations by the Head of the concerned Institute / Division / College on receiving the complete migration form and the requisite fee.
- 2) Migration will be allowed from one campus to the other at any time except during the first and the final semester of a degree program provided that the courses already read are not in variance with those of the Institute / Division / College where migration is sought.
- 3) Candidates of the evening session will only be allowed migration subject to the payment of the total fee to the concerned Institute / Division / College as readmission fee.
- 4) No candidate will be allowed migration to the other Institute / Division / College if his / her admission merit falls below the admission merit of the Institute / Division / College where migration is sought.

## B) General Instructions for the Heads of the Institutes

- 1) The Head of Institute, where the student is enrolled, will certify the correctness of the statements made by the student
- 2) If an applicant be a detained student or one who has been degraded or against whom any disciplinary action has been taken, the Head of the Institute should specifically mention it in his/her remarks
- 3) The Head of Institute, where the student is seeking migration, will check the merit of the concerned program and ensure / certify that the applicant falls in the merit

### C) General Instructions / Regulations for the Students

- 1) No student shall be migrated to another UE Division / Campus / College unless:
  - a) One or the other of the following conditions is satisfied by him / her:
    - i) If a change of residence by his / her father or guardian has made it necessary for a student to change his / her Institute
    - ii) If a candidate seeks migration owing to change in financial circumstances (such cases should be supported by certificate from the Head of the Institute)
    - iii) If in the interest of Institute's Discipline
  - b) He / she has obtained permission of the Vice Chancellor through his / her Head of Institute
- Migration will only be allowed from one Affiliated College to another Affiliated College and one UE Division / Campus to another UE Division / Campus.
- 3) The student should obtain the sanction of both the Heads of Institutes where he / she is enrolled and where the migration is sought
- 4) After the Permission / Sanction of both the Heads of the Institutes (i.e. signatures & stamps on the Migration Form), this form should be sent to the Controller of Examinations, University of Education, Lahore alongwith the following attachments
  - a) Copies of all the previous educational documents
  - b) Copies of Computerized National Identity Card of the student and his / her guardian
  - c) Original Fee Deposit Challan / Demand Draft in favour of Treasurer, University of Education, Lahore amounting Rs. 5030/- (as Migration Fee including Migration Form Fee)
  - d) Copy of Merit List of the Institute where the student is enrolled
  - e) Copy of Merit List of the Institute where the Migration is sought
  - f) Paste One Photograph on the specified place